



P.O. Box 75974  
Seattle, WA 98175-0974  
(206) 440-9000 or (800) 444-4589

### ACCOUNT CLOSURE REQUEST

**Note:** A membership account (prime share or membership account) may not be closed entirely while a loan, credit card or other balances are open. Be sure direct deposits have been stopped and that all checks have cleared. Bill Payer access must be disabled when the checking account linked to it is closed.

Member Name: \_\_\_\_\_ SSN (Tax ID#) \_\_\_\_\_

Street Address: \_\_\_\_\_

City, State, Zip: \_\_\_\_\_

Close all accounts     Close accounts listed below:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

(If closing by mail) Please mail a check for the balance of my account to the address above.

Reason for Closing Account:

Branch hours

Customer service

Combining accounts

Rates

Moving/relocating

Other

\_\_\_\_\_

**IMPORTANT:** If Checking "Close All Accounts," I acknowledge that all Lines of Credit and Credit Cards are paid and closed and I intend that all accounts under the above Tax Identification Number at Verity Credit Union be closed.

Member Signature: \_\_\_\_\_ Date: \_\_\_\_\_  
[Parent/Guardian if applicable]

If you have questions about any of the information above, please contact Member Services at (800) 444-4589.

#### FOR CREDIT UNION USE ONLY:

Verify closed:

- Deactivate eAgreement (if all accounts with Verity are closed)
- ATM/Debit Card
- Credit Card/Ready Money: Verify balance is zero & remove limit (if all Verity accts are closed)
- Mail acct closure letter
- Bill Payer: Deactivate when Checking is closed.
- If closed by check, verify that all accounts are at zero and marked "Closed"

Signature Verified by (type of ID) \_\_\_\_\_

Operator Name & #: \_\_\_\_\_ Date Completed: \_\_\_\_\_

Account Numbers Closed: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_